

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

HUMAN SERVICES COMMITTEE

Patrick Evans, Chair
Dan Robinson, Vice Chair
Brad Hopp, Dan Haefs, Pat La Violette

HUMAN SERVICES COMMITTEE

Wednesday, May 23, 2012

6:00 p.m.

**Room 200, Northern Building
305 E. Walnut Street**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of April 25, 2012.

Comments from the Public

Report from Human Services Chair

1. **Review Minutes of:**
 - a. Aging & Disability Resource Center of Brown County (April 26, 2012).
 - b. Children with Disabilities Education Board (April 24, 2012).
 - c. Veterans' Recognition Subcommittee (April 17, 2012).

Syble Hopp

2. Syble Hopp School 2012-2013 Budget.

PRESENTATION

3. By Family Service Association re: Healthy Families Program and Willow Tree Child Advocacy Center.

Human Services Department

4. Executive Director's Report.
5. Financial Report for Community Treatment Center and Community Programs.
6. Monthly Inpatient Data – Community Treatment Center and Bellin Psychiatric Center.
7. Approval for New Non-Continuous Vendor.
8. Request for New Vendor Contract.
9. Monthly Contract Update.

Aging & Disability Resource Center – No agenda items.

Health Department – No agenda items.

Veterans Services – No agenda items.

Other

10. Audit of bills.
11. Such other Matters as Authorized by Law.

Patrick Evans, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, April 25, 2012 in Room 200 of the Northern Building – 305 East Walnut Street, Green Bay, Wisconsin

Present: Chair Patrick Evans, Bradley Hopp, Pat La Violette, Dan Robinson, Dan Haefs
Also Present: Barbara Natelle, Brian Shoup, Tim Schmitt, Mary Johnson, Jill Rowland, Jean O'Leary

I. Call Meeting to Order.

The meeting was called to order by Dan Haefs at 6:00 p.m.

II. Approve/Modify Agenda.

Motion made by Supervisor Hopp, seconded by Supervisor Evans to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

III. Election of Chair.

Motion made by Supervisor La Violette, seconded by Supervisor Hopp to nominate Pat Evans as Chairman of the Brown County Human Services Committee.

Nominations closed.

Pat Evans elected as Chairman of the Human Services Committee by unanimous ballot.

IV. Election of Vice Chair.

Motion made by Supervisor La Violette, seconded by Supervisor Hopp to nominate Dan Robinson as Vice Chair of the Brown County Human Services Committee.

Nominations closed.

Dan Robinson elected as Vice Chair of the Human Services Committee by unanimous ballot.

V. Set date and time for regular meetings.

A discussion was held regarding meeting dates and times.

Motion made by Supervisor La Violette, seconded by Supervisor Robinson to hold Human Services Committee meetings at 6:00 p.m. on the fourth Wednesday of the month. Vote taken. MOTION CARRIED UNANIMOUSLY

VI. **Approve/Modify Minutes of March 28, 2012.**

Motion made by Supervisor Hopp, seconded by Supervisor La Violette to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public

No public present.

Report from Human Services Chair

Chair Evans stated that this Committee will deal with many issues and will get a feel for the number of people's lives touched by the services in Brown County. He stated that one of the issues that will be coming up is the issue of child abuse and neglect cases. This Committee will be exploring many things that the County will be doing in this area. He discussed Chapter 51 which the County is bound by and states that the County must do everything they possibly can to protect our citizens.

Evans also encouraged the Supervisors to visit the CTC and Syble Hopp to get an understanding of the operations in those facilities. He also felt it was very important for Supervisors to meet with the provider partners such as ASPIRO, NEW Curative, Family Services and the Child Advocacy Center. He reminded the Committee to be mindful of confidentiality and HIPPA laws.

Supervisor Robinson asked if there were resources for Committee members such as organizational charts with contact information for Human Services agencies. Evans stated that Human Services Director Brian Shoup would be able to provide Robinson and anyone else who needed or wanted it with information as to the agencies and services the County works with.

1. **Review Minutes of:**

- a. Aging & Disability Resource Center of Brown County Board (March 22, 2012).
- b. Children With Disabilities Education Board (March 7, 2012).
- c. Community Options Program Planning Committee (April 16, 2012).
- d. Human Services Board (April 12, 2012).
- e. Veterans' Recognition Subcommittee (March 20, 2012).

Motion made by Supervisor Hopp, seconded by Supervisor Haefs to take Items 1a through 1e together and receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Supervisor Hopp wished to make special recognition of Mike Nichols for the Golden Apple award he received at Syble Hopp as reported in the Children With Disabilities Education Board minutes.

Human Services Dept.

2. **Executive Director's Report.**

Human Services Director Brian Shoup introduced his top leadership team to the Committee as follows:

III

-**Tim Schmitt**, Finance Manager

-**Mary Johnson**, Administrator of CTC and licensed nursing home administrator. Mary is responsible for the operation of the CTC and Nicolet Psychiatric Center as well as the County nursing home.

-**Jill Rowland**, Manager of Provider Relations. Jill is responsible for third party beneficiary contracts. These are contracts that have to do with purchasing agreements that the Human Services Department has with a variety of providers, some of which are for profit, but many are not for profit. Shoup continued that out of the \$105 million dollar annual budget for the Human Services Department, the County purchases about 2/3 of the services that are provided.

-**Jean O'Leary**, Director of Community Programs. Jean oversees all services that are located at the Sophie Beaumont building which range from juvenile justice to protective services to long term care and Foodshare. Shoup continued that Jean has recently resigned to accept a position with the Wisconsin Department of Health Services in their office of Family Care expansion and stated that she will be greatly missed at Brown County. The process of recruitment for the Director of Community Programs position will be beginning soon.

At this time, Barb Natelle, Administrator of Syble Hopp School, introduced herself to the Committee and congratulated them all on their successful elections. She stated that all Committee members are very welcome to come to Syble Hopp for tours at any time and she urged them to visit. She stated that miracles happen every day at Syble Hopp and their goal is to have their kids become successful, productive, contributing members of the community.

Natelle continued by explaining that their budget is different than other County departments in that their budget runs from July 1 through June 30. She will be coming back to the Committee next month to present their budget which will start on July 1.

Haefs stated that some other Committees hold meetings at various locations and he questioned if there would be a possibility of holding a Human Services Committee meeting at Syble Hopp. Natelle said they would be welcome at Syble Hopp at any time.

Shoup continued his portion of the meeting and stated that there were three issues he intended to report on.

First was the issue of protective services, child abuse and neglect. He stated that data that had been received recently showed a substantial increase in child abuse and child neglect cases. In comparing January of this year to January of last year, there was an increase of 17%. February reports showed a spike of 45% and March reports showed an increase of 19% from the prior year. This data took Shoup by surprise and was discomfoting in that for the budget year of 2012, they made some major investments to increase the capacity for child protective services by adding four protective service social workers and one supervisor. This was done with the hope that the County would be ahead of the curve by building caseload capacity.

Shoup continued that they have taken some quick measures while getting a better read on this situation. They are bringing on two temporary child protective services workers to give some time to deal with the increase while evaluating whether this trend is going to continue over the

remainder of the year. They have also drawn from social worker capacity from another unit to help out. Shoup has recently met with Brown County United Way leadership and talked strategically about prevention efforts and what they are committed to and whether the United Way along with Brown County Human Services and perhaps some other partners would engage with the school districts to see what can be done together quickly. He continued that protecting children is much larger than the Human Services Department. To be effective we need to work with the rest of the community and look at ways to coordinate services. Brown County is statutorily responsible by the Children's Code for investigation, follow up and alternative placement. The County is not statutorily responsible for prevention, although the County does fund those efforts. Shoup felt that what we really need to work towards is a community effort and we need to look to the rest of the community to help us in this area.

Shoup continued that one of the things he wanted to make clear is that who is responsible for child abuse are the abusers. Responsibility needs to be placed on adults that hurt or neglect children. After this is acknowledged, we need to examine where the family pressures are coming from and what kinds of things can be looked at to attempt to alleviate in the community that could provide long term results in that area.

In that regard, Shoup is already in the process of preparing the 2013 budget plan, and it is not known yet whether the data of the increases in abuse will be a trend that continues. Sometime during the summer a budget will have to be put together based on the best available information which will then be handed over to the County Executive who will then present a budget to the County Board and decisions will have to be made based on available information. Shoup did state that County Executive Troy Streckenbach has expressed solid commitment to support strong child protection efforts in Brown County.

Robinson asked if the increases were a steady trend over all of 2011 or if it was a jump in the first of the year. Shoup stated that it was a spike in the first of the year. Robinson asked if there had been other similar spikes over the years and Shoup stated that he had looked at data for several years and the increases they saw were in the neighborhood of 3 – 6%. Shoup added that he had also looked at some surrounding counties and found there was a mix and for example, Outagamie did not see the same increase that Brown County did, but Winnebago County did. Overall the State has seen a similar spike, but not to the extent that was seen in Brown County in February. Shoup stated he did not want to make too many decisions, judgments and conclusions based on three months of data, but it does look like there is a parallel increase when you look at the aggregate numbers across the State.

The second issue that Shoup wished to address was adult mental health services. He stated that there are several issues the County is currently facing. Currently there is a 3 – 5 month wait for new clients to get in to see a psychiatrist to prescribe them. He explained that they treat a largely chronically mentally ill population who are often the poorest of the community and often the most marginalized in the community. Occasionally they do get clients who have commercial insurance, however most of the time they treat clients who may have Medicaid at best and no insurance at worst. This is a chronic population that will likely need services off and on to be managed to some degree of reasonable mental health for the rest of their lives. These clients need psychotropic medication to deal with serious mental illness and are not a population that can be handed off to the private sector. Brown County is lucky to have a wealth of non-profit assistance, but these agencies have limits as to how much community care they can provide and

therefore Brown County is called upon to treat this population. This places enormous challenges on the County to get clients in to see a prescriber so that their illness can be managed. A lot of case management is done with these clients; however, it is very difficult to keep them from relapsing without proper medication. This has been a long standing problem and a way needs to be found to increase the capacity for access to psychotropic drugs. Shoup continued that some solutions will be proposed in the 2013 budget, if not sooner. The Human Services Board is currently studying this and will be making recommendations for a solution.

Shoup went on to say that the CTC provides acute psychiatric care and it is a challenge to sustain that operation. Again, the payer mix is very unfavorable and the County is committed to that population which will cost the community even more if there is not access to treatment. Shoup stated that the field of inpatient treatment is changing and has been downsized over time. At one time, the treatment of choice was to stay in an inpatient program at a psychiatric hospital for months and sometimes years. This has changed over the decades to a point where more effective treatment can be provided in an outpatient or residential setting rather than in a hospital.

That being said, one of the things being explored is downsizing hospital beds at the CTC and converting approximately half of them to diversion beds. Diversion beds would not be staffed with RNs, but would be staffed more with paraprofessionals and would still provide access to appropriate drugs, but it would be a less costly way to manage that population of clients who do not need a hospital regime. There is currently an off campus diversion facility with 20 beds that the County contracts with and it has been very successful in diverting clients who might otherwise have been in the hospital. There is also a regional facility for all the small counties in the region, but these other counties have been continuing to say if we had some sort of diversion beds, we could give you more business. We are at a point where because of finances we cannot purchase as many inpatient beds as we used to do. Further, diversion is preferred when appropriate. Meetings have been held with some of the surrounding counties and Shoup proposed a concept to them and they seem interested, however, it will need to be determined how to put this together and get State approval if it looks like it would cash flow.

Shoup stated that one key thing he wished to mention is that the CTC, because it has over 16 beds is considered by the feds as an institution for mental disease. This is of importance because institutions for mental disease are not allowed to receive Medicaid payments. The County does not receive any money from Medicaid for patients who are between the ages of 18 – 64, which constitutes upwards of 95% of admissions. By downsizing to 16 beds or less, we would become eligible for Medicaid. Further, if diversion beds are created under the same roof, there is a State waiver that allows reimbursements for Medicaid. This concept has the possibility of bringing in more revenue, savings some dollars and providing a more appropriate treatment for some of the population currently treated at the hospital. The study needs to be completed with regard to this concept, but at this time Shoup felt it was promising. Shoup continued that this concept would require one other thing and that would be outlay to divide off the area that is presently Nicolet Psychiatric Center and put a wall halfway through it to segregate the two patient areas. The County architect has looked at this and a very rough estimate was in the area of \$750,000 to \$1 million dollars for renovation and the idea would be that this could be amortized over time with savings. Shoup wanted to make it clear that he is not in a position to propose this at this time, but he wanted to share the concept with the

Committee as he felt it was a concept to really be looked at closely. He continued that this concept has already been put to use in Wausau with some success.

The third issue Shoup wished to report on is the Bay Lake Economic Support Consortium. This is the economic support unit that makes eligibility determinations for people applying for Medicaid, Foodshare and child care. He stated that what happened this past year was that the State proposed to take over all these programs with the intention of privatizing them and giving them over to a for profit provider that had a very checkered performance record. This would have resulted in revenue sharing in reverse. The County would have had to turn over levy dollars to the State and this would have also resulted in the loss of approximately 50 jobs in Brown County. As an alternative, Brown County formed a consortium with Shawano, Marinette, Door and Oconto counties. Brown County is the lead county and the consortium has been functioning for three months after being in the planning stages for two months. Shoup stated that they are required to process applications within a certain amount of time and if this is not done, penalties can be imposed. Shoup stated that Brown County has an excellently run management team that put this together and the metrics are the highest in the State and he is very proud of that.

Hopp went back to the issue of child abuse and neglect as referenced earlier, and he wanted Shoup to know that he was interested in this and will be getting involved.

Motion made by Supervisor La Violette, seconded by Supervisor Hopp to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

3. Financial Report for Community Treatment Center and Community Programs.

Finance Manager Tim Schmitt provided the Committee with financial updates, a copy of which is attached.

Schmitt explained that these documents show a fund balance analysis. He stated that community programs ended the year with a \$4.8 million dollar surplus, primarily due to lower purchase of services in the children and families area as well as foster care treating children in lower cost settings. The long term care unit posted a favorable variance of \$2.9 million dollars, some of which is due to the State of Wisconsin implementing a third party administrator for the children's long term support unit. The revenues and expenses for this program are no longer recorded in the Brown County financials and in addition the long term support unit posted a favorable \$1.5 million dollar variance due to lower costs for our kip and cop units which are long term care clients, personal care and stabilization.

With regard to the CTC year end, there was a favorable variance in revenue of \$8,000, most of which was due to a transfer in from the Department of Administration because Phase I of the EMR project was capitalized and went live at the end of January, 2012. The year was finished with an unfavorable operating revenue variance of \$627,000, primarily due to lower revenues received in our hospital for out of county clients. There were fewer clients and the hospital provided about 1,131 fewer days of service than were budgeted. The CTC expenses posted a favorable variance of \$411,000 due to lower fringe benefit costs, lower chargebacks from Facilities, lower operations and maintenance, lower medical supply expenses due to lower census in the hospital, and lower contracted services.

Schmitt continued his report by explaining the community programs fund balance analysis and stated that Human Services had met recently with the Department of Administration and will be returning \$3,987,062 to the general fund. After that transfer is made, community programs will have a fund balance of \$5.8 million dollars and the recommendation is that the \$5.8 million stay with community programs to be held in reserve for various items as outlined on the report he distributed and explained as follows:

- \$400,000 for the development of interfaces for Phase III of the EMR project which is the managed services organization module of Avatar and will be interfaced with the EMR project to allow for contract management and authorizations and will essentially replace the AS400 contract administration and authorization system as well as the vendor payment system
- \$1,000,000 for renovations to the CTC to downsize the number of inpatient beds and convert them to diversion beds as described earlier.
- \$1,000,000 for Family Care conversion which is expected to roll out in 2014. There will be some redundancy costs associated with wrapping up the current long term care area and it will be necessary to retain some staff for a period of time to report final results to the State for the long term care unit.
- \$1,300,000 for post Family Care reserve because in the first year after Family Care is implemented, a loss is expected, primarily due to the maintenance of effort that the State requires us to pay.
- \$600,000 for existing high cost clients in the long term care unit. This relates to high cost clients and this can vary from day to day in terms of their acuity and medical needs. There are currently clients in the long term care that will be high cost clients and this reserve would be used for future needs for those clients.
- \$500,000 for existing high cost clients in the adult behavioral health unit. This relates to several clients that require high medical costs in the adult behavioral health unit and this reserve would be used for future needs of those clients.
- \$1,000,000 for a contingency for agency wide high cost clients. This would establish a contingency for clients that are unknown at this point but could create or require high acuity or high medical costs.

Shoup explained the high cost clients and stated that every county experiences this. He provided an example of a high cost client that the County serviced and stated that high cost cases are random and cannot be predicted or budgeted for. Shoup continued that these high cost cases vary tremendously and there is not a large volume of them. He added that these are not criminals, but are typically people who have some sort of organicity and do not have full control over their behavior. The County has a responsibility by law to take care of these clients and the proposed contingency would be a step towards a more formal measure financially to set aside funds for the care of these clients.

With regard to the post Family Care reserve, Shoup stated that a fund has been maintained and this was part of the balance that was carried over. He would like to put a more finite dollar amount on it to be more transparent. Shoup briefly explained that the County will be getting out of the long term care business and this will be taken over by a new regional entity called Northeast Wisconsin Family Care. The Family Care district is a new quasi-governmental district that will be funded by the State and will use managed care principals similar to an HMO to manage the population of frail elderly, developmentally disabled and physically disabled persons. Brown County will be exiting that business around the first quarter of 2014. Thereafter, for the first five years, there will be what the State refers to as a buy down. There will be a maintenance and protective requirement for the levy dollars used to support this population. For every \$40 spent on long term care clients, the State and feds will kick in \$60 so what needs to be maintained is the 40% for the first year. This will then be reduced by 20% for the next four years at which time the projection is to break even. The County will start realizing savings by the fifth year and the savings will continue and any transition costs will be amortized over that savings.

Evans stated that the Committee will need to come up to speed on Family Care and he will ask Rolf Hansen of Family Care to come to the next meeting to explain the program and answer questions. This will impact the way Brown County does business and could also affect a large number of employees.

Shoup stated that the message he would like to give to the Committee is that this has been some years in the planning and steps have been taken to plan financially as well as in a service sense. Cash reserves have been set aside specifically for this and funds will not come out of operating nor will it affect the tax levy.

Motion made by Supervisor La Violette, seconded by Supervisor Robinson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

4. Monthly Inpatient Data – Community Treatment Center and Bellin Psychiatric Center.

Motion made by Supervisor La Violette, seconded by Supervisor Haefs to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

5. Approval for New Non-Continuous Vendor.

Motion made by Supervisor La Violette, seconded by Supervisor Robinson to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

6. Request for New Vendor Contract.

Motion made by Supervisor Hopp, seconded by Supervisor La Violette to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

7. Monthly Contract Update.

Motion made by Supervisor Hopp, seconded by Supervisor Haefs to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

III

Aging & Disability Resource Center – No agenda items.

Health Department – No agenda items.

Syble Hopp – No agenda items.

Veterans Services – No agenda items.

Other

8. Audit of bills.

Motion made by Supervisor Robinson, seconded by Supervisor Hopp to pay the bills. Vote taken. **MOTION CARRIED UNANIMOUSLY**

9. Such other Matters as Authorized by Law.

Motion made by Supervisor Hopp, seconded by Supervisor Haefs to adjourn at 7:11 p.m. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio
Recording Secretary

III

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN
COUNTY BOARD MEETING**

April 26, 2012

PRESENT: Keith Pamperin, Pat Hickey, Beth Relich, Joan Swigert, Pat Finder-Stone, Bill Clancy, Barb Robinson, Marvin Rucker, Donajane Brasch

EXCUSED: Steve Daniels, Lisa Van Donsel, Tom Diedrick, Libbie Miller

ALSO PRESENT: Devon Christianson, Christel Giesen, Arlene Westphal, Debra Bowers, Laurie Ropson, Mary Schlautman, Merrie Haskins, Sheri Mealy, Rachel Thomas, Tina Whetung, Diana Brown

PLEDGE OF ALLEGIANCE.

Vice-Chairperson Pamperin announced that Chairperson Diedrick would be off the next several weeks and he would be filling in during that time. Vice-Chairperson Pamperin called the meeting to order at 8:30 a.m.

ADOPTION OF AGENDA: Mr. Pamperin noted that agenda item 13a. "NEW Curative discussion of Day Care planning" would be moved to become agenda item 10a. under agenda item 10. "Red Cross discussion of rider fees". A motion was made by Ms. Finder-Stone and seconded by Ms. Hickey to adopt the April 26, 2012 Agenda. **MOTION CARRIED.**

INTRODUCTIONS: Introductions were made by those present.

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF MARCH 22, 2012. Mr. Rucker noted that he should have been listed as excused as he had informed the Director that he would not be in attendance and Ms. Robinson noted that she had been absent from that meeting and was not listed.

Ms. Swigert moved and Ms. Brasch seconded to approve the minutes of the regular meeting of March 22, 2012 with the above noted corrections. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC: None.

FINANCE REPORT:

- A. REVIEW AND APPROVAL OF THE MARCH 2012 FINANCE REPORT:** Ms. Bowers presented the March 2012 Financials as they will appear using our new accounting software. She explained that for months she has been attending trainings to transition to the same accounting software being used by Brown County which is tied directly to our End-of-Year Audit.

Ms. Bowers reviewed the ADRC Summary Report explaining that the first 2 pages detail our revenue income. She clarified each column noting that the Budget Amendments will include all up-to-date amendments approved by the board. The last 3 1/2 pages of this report itemizes expenses and county chargebacks. The last page also shows grand total revenues and expenses indicating that in the first quarter we took in \$11,483.25 more in revenue than we had in expenses.

The Trial Balance Listing Report demonstrates the amount of cash we have in the bank as well as our accounts receivable or what we will be receiving throughout the year. Ms. Bowers also included the Designated/Undesignated Net Asset Report which indicated \$39,464 in Accrued Wages Payable or the balance of staff accrued vacation from 2011.

Ms. Finder-Stone moved and Ms. Relich seconded to approve the March 2012 Finance Report. **MOTION CARRIED.**

- B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS:** Board Members reviewed the Restricted Donations of \$1,500 from the Cliff Wall Sales Promotion Program for Home-delivered Meals, and \$80 in memory of Lynn Komisarek for agency use.

Sup. Clancy moved and Ms. Swigert seconded to approve the Restricted Donations. **MOTION CARRIED.**

Ms. Bowers shared with the Board her gratitude to Brown County for their support in this software conversion stating that she could not have accomplished this on her own. Ms. Christianson added that Ms. Bowers had put in an enormous amount of hours on this project as it was a complete transition from an old set of books to a totally new system. She recommended that a thank you note be sent to the county for their assistance in this undertaking.

Ms. Finder-Stone moved and Ms. Robinson seconded that a letter be sent to the County Executive thanking the County for the support they provided in the transition of our accounting software and reports. **MOTION CARRIED.**

AGING UNIT PLAN AND LISTENING SESSIONS FOR 2013-2015: Ms. Christianson informed board members that this year we will be charged with developing a 3 Year Aging Unit Plan demonstrating how we wish to shape our services. GWAar (the Greater Wisconsin Agency on Aging Resources, Inc.) will require that we report in the plan preparation activities, that our Board of Directors are instrumental in the approval and creation of the plan, and that we include community input through public hearings. The context of the plan will convey a clear understanding of the current and future service and support needs of older residents, and the issues, challenges and opportunities facing the county aging unit. This will be carried out through an environment scan, Smart Goals and focus areas. In order to make this appear seamless, we will need to get out and hear from the people regarding issues, trends, challenges and resources. We will attempt to find out from folks what works and what doesn't work through surveys, focus groups, needs assessments and peer to peer interviews/discussions. We are planning listening sessions as a starting point. These listening sessions will take place at different locations on May 9, 16, 23 and 30th. Mr. David Sinkula, a volunteer with the ADRC whose background is in marketing, has agreed to facilitate these conversations. Ms. Christianson stated that it is our goal to have at least 1 board member attend each session and circulated a sign-up sheet. The suggestion was also made that the questions included at Listening Sessions be distributed at retirement group functions and surveys be sent out to housing units so written responses could be gathered as well.

County plans must include at least one goal for each year of the plan in the areas of Home & Community Based Services, Older Americans Act Programs, Alzheimer's Disease and Related Disorders, Emergency Preparedness, Evidence-Based Prevention programming and Family Caregiver Support.

Ms. Christianson summarized by noting that the environmental scan and draft plan would be completed and submitted to the ADRC Board in July, public hearings would be held on the draft plan in August, and the final plan would be submitted to GWAar in September 2012.

REVIEW OF BOARD INPUT FOR REGIONAL ADVISORY LONG TERM CARE COMMITTEE:

Ms. Christianson recapped that at an earlier meeting each ADRC governing/advisory board was asked to appoint representatives from its membership to a Regional Long Term Care Advisory Committee to provide feedback and make recommendations to the Department of Health Services regarding the performance of the state's long term care programs, including managed care organizations, IRIS (Include, Respect and Self Direct), Aging and Disability Resource Centers, and the adequacy of services, living arrangements and community resources need by older persons and persons with physical or developmental disabilities. Ms. Finder-Stone, Ms. Hickey, and Ms. Van Donsel volunteered to represent Brown County on the ADRC Regional Long Term Care Advisory Committee; and, Ms. Finder-Stone, agreed to chair the regional meeting. Ms. Christianson reported that they will be keeping the meetings controlled with a very structured agenda.

Ms. Christianson referred board members to the handouts for agenda item #8 (Review of board input for Regional Advisory Long Term Care Committee included in the board packet) which listed the needs compiled from staff and the public through interviews and public forums. A file with this information, along with the Long Term Care Sustainability Policies, the 2011 Year End Collaborative Community Report, and the Listening Sessions Flyer were given to the three representatives in preparation for the committee meetings. The agenda for the May 17th meeting will be sent directly to the representatives.

WEBSITE ORIENTATION: Ms. Ropson, ADRC Quality Assurance and Outreach Coordinator, gave board members and those present an introduction to the ADRC Website. Through a hands-on presentation she navigated through each page explaining how consumer friendly the website is in finding whatever information you are looking for regarding our menu, activities, transportation or a link to services.

RED CROSS DISCUSSION OF RIDER FEES: Ms. Whetung, with Red Cross, began by stating that increasing gasoline prices have created a shortfall budget for Red Cross. Red Cross currently charges \$2 a ride and is considering raising that to \$3 a ride which would be consistent with Para-transit. Red Cross has not changed their rider fee in the past 10 years and feel they need this increase this fee to sustain the program and be able to update vehicles. Ms. Whetung stated that they will be presenting this to the Brown County Transportation Coordinating Committee on June 11th and will then be approaching the ADRC Board.

Mr. Pamperin stated that the ADRC Board looks forward to Ms. Whetung's report after the June 11th meeting.

NEW CURATIVE DISCUSSION OF DAY CARE PLANNING: Ms. Brown began by announcing that Curative just awarded Red Cross with the Community Achievement Award for their excellent community service at Curative's Recognition Banquet. Those present acknowledged Red Cross.

Ms. Brown went on to explain that N.E.W. Curative is currently operating their Adult Day Care Programs on a \$25 a day donation basis; however, they are looking at moving to a fee for service model in an attempt to alleviate some of their budget issues. They are serving 112-115 people a day in their programs and only about 40% are giving the \$25 a day as a donation. The past 2 years the ADRC Information & Assistance and Ben Specs Departments have diligently worked at MA Claiming and we have transferred the III-B dollars to Curative to support that program. Going to a fee for service model will definitely create funding challenges. Ms. Christianson is exploring other funding sources; however, III-C1&2 Funding is for Congregate and Home Delivered Meals and III-D Funding is now required to be used for Evidenced Based Prevention Programs. Over the next few months Curative will be reviewing the income levels of all their clients.

It was Ms. Brown's purpose today to inform the ADRC Board of the possibility of changing over to a fee for service model. If this does come about, it would not be implemented until January 1, 2013.

ARAMARK UPDATE: Ms. Christian reported that we are still experiencing some difficult days with Aramark and we will continue to work on quality, consistency and improvement.

FAMILY CARE UPDATE: Ms. Christianson elaborated on information from AARP regarding Family Care that she had recently received from Ms. Finder-Stone. Previously the state had granted a waiver from CMS (Centers for Medicare & Medicaid) to provide Family Care Services. The caps were lifted with an extension of the waivers thru May 14th; however, the expansion was not addressed. At this time, CMS is requiring DHS to investigate what the cost has been for consumers who were waiting for services when the caps were in place. DHS is charged with developing a plan to reimburse consumers for costs accrued during that period of time.

DIRECTOR'S REPORT: Ms. Christianson distributed an updated staff roster to board members and asked our 3 newest staff joining our Information & Assistance Department to introduce themselves. Sheri Mealy comes to the ADRC from Family Services working in a parent educating/healthy families program, Rachel Thomas from a managed care organization, Care Wisconsin, focusing on the elderly

and transitioning students; and, Merrie Haskin's background is in mental health crisis work and case management. We are pleased to have them on our staff.

LEGISLATIVE UPDATE: Mr. Pamperin inquired about a possible conflict between the Coalition of Wisconsin Aging Groups (CWAG) and GWAAR (Greater Wisconsin Agency on Aging Resources, Inc.). Ms. Christianson noted that for a period of about a month GWAAR had dissolved the contract with CWAG for attorney support. They had hired many of the program attorney's at GWAAR, but they were not able to act as EBS back up until additional supervising attorney support was secured. Our Benefit Specialists work closely with these attorneys so during that time we were left with no attorney backup. Things have been straightened out and as we move forward we will be looking to GWAAR for direction.

ANNOUNCEMENTS:

- Mr. Clancy announced that there are still open seats on the bus trip the Greenleaf & Wrightstown Optimist Club is planning to hear the McDowell Chorus.
- Mr. Clancy also complimented the ADRC, especially the I&A Department, on how he was treated as a first time caller. He was calling in to help a friend and was quite impressed with how politely and efficiently his call was handled.

NEXT MEETING DATE – MAY 24, 2012: The next Board of Director's Meeting is scheduled for Thursday, May 24, 2012.

ADJOURN: Mr. Clancy moved and Mr. Rucker seconded to adjourn the meeting. **MOTION CARRIED.** The meeting adjourned at 10:30 a.m.

Respectfully submitted,

Arlene Westphal, Secretary

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, April 24, 2012

Board Members Present: K. Gustman, S. King, B. Clancy

Board Members Excused: M. Greenlaw, J. Mitchell

Also Present: B. Natelle, A. Nizzia, S. Goron, S. Keckhaver, J. Skenadore

1. Call to order – 4:05pm p.m. – K. Gustman,
2. Action Item: Approval of Board Minutes March 7, 2012: B. Clancy moved to approve the minutes of the March 7, 2012 Board meeting. S. King seconded the motion. Motion carried.
3. Action Item: Correspondence: None.
4. Action Item: Approval of Agenda: S. King moved to approve the agenda as presented. B. Clancy seconded the motion. Motion carried.
5. Action Item: Donations: Trulley Irish Gifts of De Pere donated the Irish book, The Giant Book of Giants.

Dick & Robert Radzicki donated \$25.00 for Hopp needs in honor of their Grandson Nick a student at Syble Hopp.

Bill Clancy donated honorariums awarded him for singing Irish music for St. Patrick's Day to Syble Hopp totaling \$222.

The Highlands at Mahler Park donated \$50 in honor of Bill Clancy performing Irish music.

Michael Smits designated his United Way contributions totaling \$390 to Syble Hopp School.

Mike & Darlene Smits and Bruce & Jane Williams organized and worked a fundraising event at Archies which raised \$901 for the seniors in Mr. Gehring's homeroom attending the Chicago class trip.

Mr. & Mrs. James Frawley donated \$250 in conjunction with the Archies fundraising event for the seniors.

Mr. & Mrs. Thomas Danen donated \$100 in conjunction with the Archies fundraising event for the seniors.

Lisa Kiley donated an Easy Stand Stander to the OT/PT Department.

Monroe Biotechnology donated multiple rolls of Velcro which is used by the OT/PT and Speech Language Departments.

Hank & Pat Mencheski of Hanks Cabinet Shop donated the wood and time to build the memory boxes for the graduates plus a new "High Five" box for the school.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING, APRIL 24, 2012:

Megan Steinhofer donated the frosting and her time to personalize 375 eggs for the Parent Organization fundraiser.

The Gevers Family donated several Build-A-Bears and a Bakugan toy.

Mark Patel of Luna Café organized a performance of Joe Locke for the students.

Chris Clemens donated \$50 for classroom supplies in honor of K. Peterson, J. Willett and J. Decker.

Christ the King church donated \$50 as an honorarium for Bill Clancy.

Neil and Kelli Van Lanen donated a Dynovox Augmentative Communication device and diapers for students.

Deborah Wichman donated \$300 toward the in-school work program.

UCT Council #128 donated \$250 for educational materials.

Steve and Dawn Wolfcale donated a box of yarn, bag of books and a jacket for students.

The Ancient Order of Hibernians donated \$25 to the Music Department.

John Hettrich donated a canister of tennis balls to the Phy Ed Department.

Kiwanis Club of Allouez donated \$500 toward camp costs.

Denmark Lions Club donated \$500 toward camp costs.

SUPERVALU donated \$500 in gift certificates toward food costs for camp.

Becky Baranowski donated a Chat PC1, Chat PC 2 and case, manual and cards to the Speech Language Department.

Betty Richtman donated three children tickets to the Wisconsin Magic and More show to be held in November.

Paul and Molly Gevers donated \$100 toward a pool tile.

Robert Dean donated \$500 in honor of Brysson D. which has been designated as follows: \$250 to Kris Perry's classroom and \$250 to technology programs.

Amy Zimmerman donated a horseshoe table and 9 chairs, a box of construction paper, games, a backpack and Packer pennants to Jenny Morrissey's classroom.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING, APRIL 24, 2012:

- S. King moved to thank these generous donors. B. Clancy seconded the motion. Motion carried.
6. Action Item: Financial Report: S. Keckhaver presented the financial reports for February and March to the Board. B. Clancy moved to accept and place on file the financial reports ending February 28, 2012 and March 31, 2012. S. King seconded the motion. Motion carried.
7. Action Item: Administrators Report
- a. J. Skenadore reviewed with the Board the emergency practices that the school practices for tornado and fire drills. The school practiced a tornado drill last week and will do another drill soon. J. Skenadore reported that there was a power outage last week which caused the pool water to drain into the sewer. He is looking into a battery back-up to the pump for the pool. The pool cover was installed and is working very well.
 - b. A. Nizzia reported that several administrative staff attended the Golden Apple awards to support Mike Nichols, a Golden Apple recipient.
 - c. April 18th was the preliminary camp meeting for staff. Schedules for the campers were discussed along with cabin assignments and weekly activities. There will be two camps held during the week of May 23rd i.e. Lions Camp and Hopp Camp with the later being held at Hopp School.
 - d. A. Nizzia reported that two additional Smart Boards are being considered for purchase with the help of the Parent Organization. The Parent Organization will be meeting on Wednesday, April 25th.
 - e. S. Goron reported to the board information on the Alternate Assessments. Testing reports have been received on the tests that were administered to students in the fall. Syble Hopp has many students that are scoring at proficient levels. S. Goron thanked Rita Last for organizing the administration of the assessments and coordination of the tests being returned back to the districts.
 - f. May 25th is the day the children come back from Lions Camp. Staff is requesting that we have a 2:00 p.m. dismissal time because the children are so tired and many parents pick their children up prior to the end of the day. This early dismissal would not affect the number of school hours we are required to have for the total school year. This request was made and honored last year. S. King moved to approve a 2:00 dismissal on May 25th. B. Clancy seconded the motion. Motion carried.
 - g. The Parents have been busy planning Prom. Prom will be held on Saturday, April 28th in the school gym.
 - h. Mr. Gehring's class of 2012 graduates left on Monday, April 23rd for their class trip to Chicago.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING, APRIL 24, 2012:

- i. The Syble Hopp Graduation ceremony will be held on Tuesday, May 8th.
- B. Clancy moved to approve the Administrator's report. S. King seconded the motion. Motion carried.
8. Action Item: Parent Organization: The parents have finished their Seroogy egg sale with a little larger profit this year. The last 32 cases of nuts were sold and at discount this year, however, the sale is now completed. S. King moved to accept and place the Parent Organization report on file. B. Clancy seconded the motion. Motion carried.
9. Action Item: Payment of Bills: B. Clancy moved to pay the bills totaling \$111,908.79 for the month ending February, 2012; and bills totaling \$377,238.28 for the month ending March, 2012. S. King seconded the motion. Motion carried.
10. Action Item: Collaborative Agreement with Head Start: S. King moved to approve the Collaborative Agreement with Head Start housed in the De Pere School District. S. Goron explained the agreement and the past history with such an agreement. B. Clancy seconded the motion. Motion carried.
11. Adjournment to Executive Session: The board will move to executive session and reconvene to open session as allowed by WI stats 19.85 (1)(c)(e)(f)(i) to discuss teacher evaluations and staff requests. B. Clancy moved to executive session as allowed by WI Stats 19.85(1)(c)(f)(e)(i) to discuss teacher evaluations and staff requests. S. King seconded the motion. Motion carried.
12. Action Item: Staff Request: S. King moved to accept the staff request. B. Clancy seconded the motion. Motion carried.
13. Action Item: 2012-2013 Budget Expenditure/Set Levy: S. King moved to approve the 2012-2013 budget expenditures and set levy as presented. B. Clancy seconded the motion. Motion carried.
14. Action Item: Lamers Transportation Contract: B. Clancy moved to approve the contract with Lamers Bus Lines for the 2012-2013 school year as discussed. S. King seconded the motion. Motion carried.
15. Action Item: Teacher Contracts: B. Clancy moved to present the teacher contracts to staff for the 2012-2013 school year. S. King seconded the motion. Motion carried.
16. Adjournment: S. King moved to adjourn the meeting at 5:00 p.m. B. Clancy seconded the motion. Motion carried.

**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, April 17, 2012 at 5:00 p.m., in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Chair Bernie Erickson, Rosemary Desisles, Delores Pierce, Duane Pierce, Jim Haskins, John Walschinski, Jerry Polus, Joe Witkowski
EXCUSED: Sherry Steenbock, Troy Ness, John Maino, Donald Bettine
ALSO PRESENT: Pepper

**Running Total of Veterans' Certificates: 1248

1. **Call Meeting to Order.**

The meeting was called to order by Chair Bernie Erickson at 5:00 p.m.

2. **Invocation by Jim Haskins.**

3. **Approve/Modify Agenda.**

A MOTION WAS MADE BY JIM HASKINS, SECONDED BY DELORES PIERCE TO APPROVE THE AGENDA. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY

4. **Approve/Modify Minutes of March 20, 2012.**

Duane Pierce made a correction to his report in Number 7 of the minutes. The welcome home celebration at the Charlotte, North Carolina speedway was organized by the USO, not Don Jones as stated in the minutes.

A MOTION WAS MADE BY DUANE PIERCE, SECONDED BY JOHN WALSCHINSKI TO APPROVE THE MINUTES AS MODIFIED. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY

5. **Discussion regarding Military Appreciation Day at Brown County Fair.**

Jim Haskins reported that there had been an article in the paper about the Fair which included a brief mention of Armed Forces Appreciation Day. Rosemary Desisles stated she had spoken with someone at the paper and was advised to send in a press release. Desisles will follow up on this closer to the date of the Fair. Haskins also indicated that he will handle contacting the TV stations.

CVSO Jerry Polus stated that he had received a call from his contact at the Air Force Band of Mid America and they are very excited and committed. They have a media specialist who will be contacting him to develop any media information that should be presented. Chair Bernie Erickson felt any press releases should include information on how veterans can obtain tickets to this event.

Polus continued that the band will play from 7:00 – 8:00 p.m. He would like to include a picture of the band on the posters and he will work with the band's media specialist to accomplish this. He is hoping to have the posters and tickets ready for mailing by mid-June so that veterans organizations can distribute them at their July and August meetings.

Duane Pierce reported that Rolling Thunder will be doing their table ceremony prior to the band's performance and this ceremony should take about 15 minutes. Haskins and Pierce discussed when to do the prize drawings and felt that it should be done prior to the table ceremony at about 5:30 p.m. Haskins would like to see the time of the prize drawing and "must be present to win" listed on the posters and tickets as well. Chair Erickson felt that speeches by the County

Executive, Jerry Polus and himself could be held after the door prize drawings, prior to the table ceremony.

Desisles stated that if anybody had any CDs with military music, they would like to use them in the tent for background music. She will check to see if John Maino has anything that would work. Desisles will also check into the possibility of having a display of military vehicles.

Pierce stated that the tent should be set up around noon or 1:00 p.m. and the displays will be open all day. He is able to get the flag from the Legion to display in front of the tent along with the other flags of the organizations involved. Pierce thought that they could start handing out door prize tickets about 3:00 p.m. Chair Erickson felt that the rides for the elderly attendants from the parking lot should be a little better organized.

Polus stated that he will ask Ron Van Dyke from the Fair Board to attend the May meeting so that we can go over the plans and get any input he has. He also asked Pierce if he could get a list of all the organizations and agencies who will participate and Pierce stated he will do this.

Chair Erickson stated that he was able to have twelve passes to the Hall of Fame provided at no cost. These passes will be used to take the band members to the Hall of Fame and lunch at Curly's Pub. Erickson also indicated that he will be able to get some door prizes donated and he urged those in attendance to see if they could obtain any donations from places they frequent. Polus stated that they also have some mugs and stickers left, but will need to order two dozen more tee shirts.

6. Report from CVSO Jerry Polus and Discussion Regarding Company Store and Need to Reorder.

Polus provided an update on Veterans Court and said that the core team continues to meet every Friday to discuss applicants. To date they have had eight applicants and at this time one veteran has been approved and attends court and there will be two more starting soon. Court is held before Judge Kelley every Friday afternoon at 3:00 p.m. and is open to the public. Polus also stated that they have received donations of \$2,900 from five different veterans organizations. He will be sending out a gentle reminder to organizations asking them to consider donating. Joe Witkowski asked how many other Veterans Courts there are in Wisconsin and Polus answered that they have them in Rock County, La Crosse County and Eau Claire County and Sheboygan will be starting one soon. Polus further explained that they are attempting to set these up in judicial districts that cover several counties to pool resources.

With regard to the company store, as stated above Polus indicated that they will need to order additional tee shirts and he will look to this subcommittee at the next meeting for approval to place an order.

7. Report from Committee Members Present (Desisles, Haskins, Maino, Ness, Pierce, Steenbock, Walschinski & Witkowski).

-**Rosemary Desisles** stated that she had been asked by the Old Abe Chapter of the 101st Airborne Division Association to be an area coordinator for the 2014 national convention which may be held in Green Bay. The other city being considered for this convention is Grand Rapids, Michigan. She felt that having the convention in Green Bay would be a great thing. In order for this to happen approximately \$20,000 would need to be raised. Polus suggested that Desisles contact the Green Bay Visitors and Convention Bureau regarding this as they have information regarding any support they would be able to provide to host conventions in the area. Desisles will gather more information and report again at the next meeting.

Desisles concluded her report by sharing information she had received from Wisconsin Public Television that the Sequoya Branch Library in Madison will present a screening of "Hell and Back".

-**Jim Haskins** reported that he had seen an ad on NBC Nationwide News that 500,000 vets are being hired, sponsored by NBC, Universal and the US Chamber of Commerce. He also stated

that he had seen an ad that Walt Disney Company is also hiring vets and further that Schneider has plans to hire 650 vets. He also reported on a program called "Wounded Wear" which is a program that provides clothing to wounded veterans. This program is about a year and a half old and they just held a fundraiser in Madison. He also received information from Senator Hansen that two bills had been passed recently affecting vets as follows: Bill 357 which will help veterans readjust to civilian life by requiring state examining boards and agencies to give greater consideration to military experience or qualifications for professional licensure and certification and Bill 369 which supports disabled veterans by giving tax credits to employers who hire them with an emphasis on fulltime and long term employment. Act 48 was also passed which will name the US Highway 141 Bridge in Marinette County the "Veterans Memorial Bridge" as a living memorial to all Wisconsin veterans.

-Duane Pierce reported that on May 4 there will be a tribute to World War II vets at the Railroad Museum. Admission to this will be free. He also reported that the Legion Post 11 on North Irwin will be having a booyah sale on April 21. The other group that meets at the Legion will be having a brat fry at Festival East on April 21.

-John Walschinski stated that he had received information that the American Legion will be distributing the memorial poppies on May 11 and 12 in Green Bay. He also stated that a patriotic rally will be held on June 13 from 6:00 to 9:00 p.m. at St. James Park in Green Bay. The evening will feature patriotic music, veterans memorial trailer, awards presentation, and refreshments.

-Joe Witkowski reported on an ad regarding purchasing US and Wisconsin State flags that have been flown over the State Capitol. He also had an article from the Press Gazette regarding veterans eagerly awaiting the opening of the new Veterans Clinic.

8. Such Other Matters as Authorized by Law.

Duane Pierce added that on June 2 there will be an annual motorcycle show and swap meet and this year they will also have a ride with former Senator Dave Zane throughout the area.

Chair Erickson stated that the County Board had approved the request to hire the Clerk Typist for the vets office. Polus stated that this will bring them back to full staff and it is his intent to bring back an employee who had been bumped out of her position over a year ago.

Duane Pierce's guest, Pepper, stated that he was honored to have attended this meeting and he also reported on the Thuy Smith International event he had attended for Vietnam Vets recognition. He strongly urged any Veteran to attend this event in the future. He said it was an awesome event to get people together and do some healing.

9. Adjourn.

A MOTION WAS MADE BY JIM HASKINS, SECONDED BY DUANE PIERCE TO ADJOURN AT 5:57 p.m. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

SYBLE HOPP SCHOOL 2012-2013 BUDGET

Account Number	Logos Account Number	Description	Fiscal Year		6- Month Actual	Fiscal Year		Fiscal Year 2012-2013 Executive	Change From Last Year
			Ending 6/30/11 Actual Amount	2012 Month Actual Amount		2012 Estimated Amount	2012 Amended Budget		
Fund: 230 - Syble Hopp School									
Revenues									
Department: 038 - Syble Hopp School									
Division: 001 - General									
211	4100	Property Taxes	3,031,759	-	-	2,850,401	2,850,401	2,802,612	(47,789)
		Total Taxes	3,031,759	-	-	2,850,401	2,850,401	2,802,612	(47,789)
611	4302.005	Handicapped Aid	1,430,229	411,043		1,370,144	1,386,522	1,389,574	3,052
617	4302.006	State Food Service Aid	1,250	-		1,321	1,250	1,250	-
621	4302	General State Aid	1,362,126	-		1,429,918	1,429,258	1,429,258	-
625 + 717	4302.625	High Cost Kids	92,847			100,000	92,206	95,000	2,794
717	4301	Federal Food Service Aid	22,881	8,125		19,500	19,000	19,000	-
719	4301	Value of Commodities	5,987	-		6,000	6,370	6,370	-
730		ESEA - Title II-A Technology Training	-	-		-	-	-	-
730		ESEA - Title IV-A Safe & Drug Free	-	-		-	-	-	-
752		ESEA - Title V-A Innovative Programs	-	-		-	-	-	-
		Total Intergovernmental Revenue	2,915,320	419,168		2,926,883	2,934,606	2,940,452	5,846
251	4600.721	Pupil Lunch/Breakfast Fees	37,798	16,307		34,000	41,245	42,345	1,100
252	4600.721	Adult Lunch Fees	7,711	1,906		5,100	5,500	5,500	-
290	4600.722	Student Fees	2,680	2,655		12,415	3,000	3,100	100
346	4600.72	Tuition (Non-Open Enrollment)	495,403	255,775		446,758	475,000	482,000	7,000
		Total Public Charges	543,592	276,644		498,273	524,745	532,945	8,200
780	4700	Medicaid	293,467	12,244		50,000	328,903	315,000	(13,903)
516	4700	CESA - Transit of Aids	225,799	-		253,040	240,000	240,000	-
317&517	4700	Districts - Flow Thru & EC Dollars	97,660	51,783		89,558	96,450	96,450	-
546	4700	CESA - Reimbursement of Subs	5,225	622		7,115	4,085	4,085	-
		Total Intergovernmental Charges	622,151	64,649		399,713	669,438	655,535	(13,903)
293	4603	Other Rent for Duplex	9,000	4,500		7,750	9,000	9,000	-
		Total Rent	9,000	4,500		7,750	9,000	9,000	-
280	4905	Interest on Investments	301	174		300	300	250	(50)
		Total Interest and Investment	301	174		300	300	250	(50)
971		Auction Proceeds	-	-		-	-	-	-
990	4900	Refund of Prior Year	-	4,223		4,223	-	-	-
		Miscellaneous	19,012	215		450	600	600	-
		Total Miscellaneous	19,012	4,437		4,673	600	600	-
Division Total: 001 - General									
			7,141,136	769,573		6,687,993	6,989,090	6,941,394	(47,696)
Department Total: 038 - Syble Hopp School									
			7,141,136	769,573		6,687,993	6,989,090	6,941,394	(47,696)
Revenues Total									
			7,141,136	769,573		6,687,993	6,989,090	6,941,394	(47,696)

SYBLE HOPP SCHOOL 2012-2013 BUDGET

Account Number	Logos Account Number	Description	Fiscal Year				Fiscal Year 2012-2013 Executive	Change From Last Year
			6/30/11 Actual Amount	2012 Month Actual Amount	2012 Estimated Amount	2012 Amended Budget		
<u>Expenditures</u>								
Department: 038 - Syble Hopp School								
Division: 001 - General								
111	5100	Salary: Teachers & Subs	1,786,192	643,491	1,737,875	1,769,429	1,781,607	12,178
112	5100	Salary: Therapists	406,806	150,514	376,285	383,833	394,066	10,233
113	5100	Salary: Administration	161,259	67,708	151,350	163,829	163,829	-
114	5100	Salary: Aides	634,619	210,311	525,777	676,202	694,348	18,146
115	5100	Salary: Clerical	46,947	23,126	48,282	48,732	48,971	239
116	5100	Salary: Custodial	20,588	20,664	20,664	19,440	19,688	248
117	5100	Salary: Cook & Subs	10,815	4,052	10,940	14,533	15,045	512
119	5100	Salary: Board of Education	260	-	480	480	480	-
205	5102.100	Casual Payout	1,744	-	1,754	1,403	1,403	-
		Total Salaries	3,069,229	1,119,866	2,873,407	3,077,881	3,119,437	41,556
211	5110.300	Ret.-Employee by Employer	180,559	5,556	5,556	-	-	-
212	5110.300	Ret.-Employers Share	141,496	58,438	157,783	170,012	179,129	9,117
222	5110.100	FICA - Employers Share	223,533	80,229	216,618	235,423	238,600	3,177
713	5110.240	Worker's Compensation	3,924	1,908	3,816	11,640	12,700	1,060
730	5110.110	Unemployment Compensation	3,813	2,000	4,000	2,800	2,800	-
230	5110.220	Life Insurance	4,441	1,845	4,982	4,904	4,574	(330)
242	5110.200	Health Insurance	1,031,456	432,587	1,167,985	1,238,075	1,093,042	(145,033)
243	5110.210	Dental Insurance	70,413	26,112	70,502	70,975	69,068	(1,907)
251	5110.230	LTD Insurance	12,266	4,620	12,474	13,341	13,394	53
252	5110.235	STD Insurance	824	412	824	706	720	14
290	5840	Bus Aide License/Other Emp Benefit	600	-	150	300	300	-
		Total Fringe Benefits	1,673,324	613,707	1,644,690	1,748,176	1,614,327	(133,849)
310	5840	Purchased Personal Service	28,821	4,483	30,000	33,020	31,815	(1,205)
311	5840	Audit	5,035	5,035	5,035	5,286	5,300	14
312	5840	Assemblies	-	-	200	450	350	(100)
313	5840	Insurance	2,974	372	4,800	4,725	4,675	(50)
314	5840	Attorney Fees	1,228	616	3,600	5,000	5,000	-
315	5840	Student Transition	3,474	-	3,900	4,000	4,000	-
316	5840	Computer Technology Services	15,702	7,065	14,130	10,000	15,000	5,000
317	5840	Swimming Program	650	-	650	650	650	-
318	5840	Camp Program	-	-	50	50	50	-
322	5840	Copier Agreement	4,678	3,182	5,200	4,325	4,325	-
323	5840	Operational Services	15,278	13,311	24,000	26,330	26,245	(85)
324	5840	Maintenance Services	9,561	2,511	8,000	8,150	7,900	(250)
351	5840	Advertising	135	-	150	350	350	-
353	5840	Postage	1,854	846	1,800	1,800	1,800	-
354	5840	Printing	2,515	1,270	2,540	3,500	3,000	(500)
355	5840	Telephone	4,996	2,375	5,200	6,000	6,000	-
381	5840	Property Assessment	1,892	2,074	2,074	2,000	2,010	10
387	5840	Payment to State	2,976	803	2,000	3,000	3,000	-
411	5840	General Supplies	36,025	15,406	32,180	33,487	33,744	257
412	5840	Workbooks	2,172	2,164	2,164	2,600	2,400	(200)
413	5840	Computer Software Supplies	4,233	5,082	5,600	6,615	6,615	-

SYBLE HOPP SCHOOL 2012-2013 BUDGET

Account Number	Logos Account Number	Description	Fiscal Year				Fiscal Year 2012 Estimated Amount	Fiscal Year 2012 Amended Budget	Fiscal Year 2012-2013 Executive	Change From Last Year
			Ending 6/30/11 Actual Amount	2012 Month Actual Amount	6-2012 Actual Amount	2012 Estimated Amount				
415	5840	Food	25,265	10,320	10,320	24,000	24,980	24,980	-	-
416	5840	Medical Supplies	-	38	38	275	300	300	-	-
417	5840	Paper	1,552	921	921	1,850	1,950	1,950	-	-
433	5840	Newspapers	29	29	29	40	40	40	-	-
434	5840	Periodicals	90	-	-	140	160	160	-	-
449	5840	Other Non-Capital Equipment	4,293	5,059	5,059	5,059	4,695	6,895	2,200	2,200
341	5840	Pupil Travel	622,353	242,132	242,132	585,350	590,862	603,495	12,633	12,633
331	5840	Gas for Heat	30,684	6,284	6,284	15,710	41,000	35,000	(6,000)	(6,000)
336	5840	Electricity (Non Heat)	52,162	26,607	26,607	66,520	55,000	55,000	-	-
337	5840	Water	7,186	1,090	1,090	6,000	6,000	6,000	-	-
338	5840	Sewerage	4,061	569	569	3,400	3,200	3,200	-	-
386	5840	CESA	1,111,731	529,537	529,537	1,059,074	1,061,954	1,054,919	(7,035)	(7,035)
537	5840	Building Rental	2,980	1,190	1,190	2,600	2,790	2,790	-	-
936	5840	Transit of State Aids	95,217	15,406	15,406	91,854	90,000	100,000	10,000	10,000
941	5840	District Dues/Fees	2,608	1,084	1,084	1,084	2,952	2,952	-	-
992	5840	Miscellaneous	-	-	-	-	-	-	-	-
551	5840	Equip. Purchase/Addition	21,189	8,988	8,988	22,000	22,177	52,320	30,143	30,143
		Estimate to balance budget	-	-	-	-	-	-	-	-
		Total Operation & Maintenance	2,125,598	915,850	915,850	2,038,218	2,069,398	2,114,230	44,832	44,832
342	5840	Employee Travel	5,581	1,472	1,472	3,600	3,475	3,325	(150)	(150)
343	5840	Travel-Special Olympics	-	-	-	-	200	200	-	-
344	5840	License/Transit Tokens	191	20	20	200	300	300	-	-
346	5840	Field Trips	2,194	1,090	1,090	3,000	4,200	2,700	(1,500)	(1,500)
348	5840	Fuel-School Owned Vehicles	5,538	2,453	2,453	5,500	5,500	5,500	-	-
349	5840	Travel-Board of Ed.	115	-	-	360	375	375	-	-
		Total Travel & Conference	13,619	5,035	5,035	12,660	14,050	12,400	(1,650)	(1,650)
385	5601	BC Indirect Costs	60,603	30,249	30,249	76,750	67,601	68,000	399	399
385	5601.200	BC Information Service Chargeback	-	-	-	-	-	-	-	-
711	5601.200	BC Insurance Chargeback	11,752	5,992	5,992	11,894	11,984	13,000	1,016	1,016
		Total Chargebacks	72,355	36,241	36,241	88,644	79,585	81,000	1,415	1,415
		Division Total: 001 - General	6,954,126	2,690,699	2,690,699	6,657,619	6,989,090	6,941,394	(47,696)	(47,696)
		Department Total: 038 - Syble Hopp School Expenditures Total	6,954,126	2,690,699	2,690,699	6,657,619	6,989,090	6,941,394	(47,696)	(47,696)
		Fund Revenue	7,141,136	769,573	769,573	6,687,993	6,989,090	6,941,394	(47,696)	(47,696)
		Fund Expenditure	6,954,126	2,690,699	2,690,699	6,657,619	6,989,090	6,941,394	(47,696)	(47,696)
		Fund Net	187,010	(1,921,127)	(1,921,127)	30,374	-	-	-	-
		Revenue Grand Totals:	7,141,136	769,573	769,573	6,687,993	6,989,090	6,941,394	(47,696)	(47,696)
		Expenditure Grand Totals:	6,954,126	2,690,699	2,690,699	6,657,619	6,989,090	6,941,394	(47,696)	(47,696)
		Net Grand Totals:	187,010	(1,921,127)	(1,921,127)	30,374	-	-	-	-



Community Programs

Through 03/31/12
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Fund	201 - CP	Budget	Amendments	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year YTD
REVENUE											
Property taxes		17,388,105.00	.00	.00	17,388,105.00	1,449,008.75	.00	4,347,026.25	13,041,078.75	25	4,666,020.51
Intergovernmental		62,616,645.00	.00	.00	62,616,645.00	1,312,042.38	.00	8,411,476.51	54,205,168.49	7	7,461,102.76
Charges for sales and services		1,894,791.00	.00	.00	1,894,791.00	175,347.66	.00	414,897.10	1,479,893.90	22	587,075.30
Intergovernmental charges for services		8,413,303.00	.00	.00	8,413,303.00	14,739.96	.00	1,138,453.69	7,274,849.31	14	81,970.91
Miscellaneous revenue		16,000.00	.00	.00	16,000.00	66,136.40	.00	66,579.65	(50,579.65)	416	1,139.50
Rent		36,000.00	.00	.00	36,000.00	.00	.00	9,000.00	27,000.00	25	9,000.00
Contributions		.00	.00	.00	.00	.00	.00	300.00	(300.00)	+++	(1,569.25)
Charges to county departments		.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
Transfer in		29,840.00	.00	.00	29,840.00	2,486.66	.00	7,460.06	22,379.94	25	7,500.00
REVENUE TOTALS		\$90,394,684.00	\$0.00	\$0.00	\$90,394,684.00	\$3,019,761.81	\$0.00	\$14,395,193.26	\$75,999,490.74	1.1%	\$12,812,239.73
EXPENSE											
Personnel services		13,938,272.00	.00	.00	13,938,272.00	1,478,092.78	.00	3,207,301.24	10,730,970.76	23	2,727,228.61
Fringe benefits and taxes		5,979,544.00	.00	.00	5,979,544.00	658,571.44	.00	1,459,919.94	4,519,624.06	24	1,456,550.02
Employee costs		32,698.00	.00	.00	32,698.00	555.00	.00	1,085.00	31,613.00	3	771.95
Operations and maintenance		1,415,226.00	.00	.00	1,415,226.00	51,119.82	6,599.56	161,990.80	1,246,635.64	12	311,409.54
Insurance costs		2,000.00	.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
Utilities		32,920.00	.00	.00	32,920.00	2,142.14	.00	4,473.94	28,446.06	14	7,190.87
Chargebacks		2,242,418.00	.00	.00	2,242,418.00	189,803.82	.00	558,494.25	1,683,923.75	25	478,962.43
Purchased services		65,680,852.00	(12,907.00)	.00	65,667,945.00	4,901,904.86	26.00	9,481,156.00	56,186,763.00	14	10,577,046.58
Contracted services		745,700.00	.00	.00	745,700.00	37,467.20	.00	75,408.36	670,291.64	10	72,712.21
Medical expenses		400.00	.00	.00	400.00	.00	.00	.00	400.00	0	.00
Judiciary Costs		125,101.00	.00	.00	125,101.00	6,199.93	.00	18,362.85	106,738.15	15	28,153.95
Other		.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
Outlay		23,000.00	12,907.00	.00	35,907.00	.00	28,407.00	.00	7,500.00	79	.00
Transfer out		397,711.00	.00	.00	397,711.00	10,634.56	.00	29,377.28	368,333.72	7	42,032.70
EXPENSE TOTALS		\$90,615,842.00	\$0.00	\$0.00	\$90,615,842.00	\$7,336,491.55	\$35,032.56	\$14,997,569.66	\$75,583,239.78	17%	\$15,702,058.86
Fund 201 - CP Totals											
REVENUE TOTALS		90,394,684.00	.00	.00	90,394,684.00	3,019,761.81	.00	14,395,193.26	75,999,490.74	11	12,812,239.73
EXPENSE TOTALS		90,615,842.00	.00	.00	90,615,842.00	7,336,491.55	35,032.56	14,997,569.66	75,583,239.78	17	15,702,058.86
Fund 201 - CP Totals		(\$221,158.00)	\$0.00	\$0.00	(\$221,158.00)	(\$4,316,729.74)	(\$35,032.56)	(\$602,376.40)	\$416,250.96		(\$2,889,819.13)

Brown County Human Services

Community Programs Fund balance forecast report

Special Revenue Fund: Funds used to account for the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects
Fund balance is defined by Governmental Accounting, Auditing, and Financial Reporting as the difference between assets and liabilities reported in a governmental fund

	3300.100/200 Desig Subseq Yr Exp	3300.700 Desig Cap Proj	3300.400 Reserve for Prepaid	Total
Balance as of 1/1/2012	\$ 4,901,731	\$ 1,100,000	\$ 13,435	\$ 6,015,166
Forecast net surplus 2012			\$	\$
Transfer out for Phase III EMR Project costs		\$ (220,331)	\$	\$ (220,331)
*Projected balance as of 12/31/12	\$ 4,901,731	\$ 879,669	\$ 13,435	\$ 5,794,835

*Note: Fund balance does not represent cash on hand
Cash is consumed by working capital requirements (i.e. Accounts Receivable)

	Year to Date Actual				Annual Forecast					
	YTD Budget	YTD Budget % of Revenue	YTD Actual	YTD Actual % of Revenue	YTD Variance	Annual Budget	Budgeted % of Revenue	2012 Forecast	Forecast % of Revenue	Annual Variance
Revenues										
Property Tax Revenue	\$ 734,249	20.8%	\$ 734,249	20.0%	\$ (0)	\$ 2,936,997	20.9%	\$ 2,936,997	20.2%	\$ -
Nursing Home Supplemental Funding	\$ 132,000	3.7%	\$ 138,700	3.8%	\$ 6,700	\$ 528,000	3.8%	\$ 554,800	3.8%	\$ 26,800
Hospital Revenue: Self Pay	\$ -	0.0%	\$ -	0.0%	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -
Hospital Revenue: Other Payers	\$ 1,128,349	31.9%	\$ 1,192,403	32.5%	\$ 64,054	\$ 4,525,795	32.1%	\$ 4,707,715	32.4%	\$ 181,920
Hospital Revenue: CTP Reimbursement	\$ 468,887	13.3%	\$ 376,212	10.2%	\$ (92,675)	\$ 1,880,702	13.4%	\$ 1,504,848	10.3%	\$ (375,854)
Nursing Home Revenues: Private Pay	\$ 120,813	3.4%	\$ -	0.0%	\$ (120,813)	\$ 484,580	3.4%	\$ -	0.0%	\$ (484,580)
Nursing Home Revenues: Medicaid & Medicare	\$ 787,360	22.3%	\$ 1,095,960	29.8%	\$ 308,600	\$ 3,158,092	22.4%	\$ 4,295,884	29.5%	\$ 1,137,792
Miscellaneous Revenue	\$ 6,869	0.2%	\$ 7,698	0.2%	\$ 829	\$ 27,550	0.2%	\$ 30,792	0.2%	\$ 3,242
Rent	\$ 39,815	1.1%	\$ 38,750	1.1%	\$ (1,065)	\$ 159,260	1.1%	\$ 155,000	1.1%	\$ (4,260)
Donations	\$ -	0.0%	\$ 350	0.0%	\$ 350	\$ -	0.0%	\$ 1,400	0.0%	\$ 1,400
Charges to County Departments	\$ 94,059	2.7%	\$ 88,631	2.4%	\$ (5,428)	\$ 377,271	2.7%	\$ 354,524	2.4%	\$ (22,747)
Transfer In: HR retirees	\$ 23,861	0.7%	\$ -	0.0%	\$ (23,861)	\$ -	0.0%	\$ -	0.0%	\$ -
Transfer In	\$ -	0.0%	\$ -	0.0%	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -
Total Revenue	\$ 3,536,262	100.0%	\$ 3,672,953	100.0%	\$ 136,691	\$ 14,078,247	100.0%	\$ 14,541,960	100.0%	\$ 463,713
Expenses										
Wages	\$ 1,774,894	50.2%	\$ 1,708,934	46.5%	\$ 65,960	\$ 7,119,081	50.6%	\$ 6,954,515	47.8%	\$ 164,566
Fringe Benefits	\$ 692,271	19.6%	\$ 652,240	17.8%	\$ 40,031	\$ 2,776,692	19.7%	\$ 2,646,127	18.2%	\$ 130,565
Employee costs	\$ 1,521	0.0%	\$ 320	0.0%	\$ 1,201	\$ 6,100	0.0%	\$ 4,967	0.0%	\$ 1,133
Operations & Maintenance	\$ 155,903	4.4%	\$ 101,563	2.8%	\$ 54,340	\$ 625,326	4.4%	\$ 507,368	3.5%	\$ 117,958
Insurance	\$ 8,576	0.2%	\$ 7,924	0.2%	\$ 652	\$ 34,399	0.2%	\$ 31,696	0.2%	\$ 2,703
State Assessment	\$ 32,042	0.9%	\$ 32,130	0.9%	\$ (88)	\$ 128,520	0.9%	\$ 128,520	0.9%	\$ -
Utilities	\$ 2,493	0.1%	\$ 983	0.0%	\$ 1,510	\$ 10,000	0.1%	\$ 9,932	0.1%	\$ 68
Charge backs	\$ 576,940	16.3%	\$ 546,507	14.9%	\$ 30,433	\$ 2,307,758	16.4%	\$ 2,306,028	15.9%	\$ 1,730
Contracted Services	\$ 147,388	4.2%	\$ 237,784	6.5%	\$ (90,397)	\$ 589,550	4.2%	\$ 963,749	6.6%	\$ (364,199)
Medical Expenses	\$ 101,347	2.9%	\$ 73,267	2.0%	\$ 28,080	\$ 406,500	2.9%	\$ 343,873	2.4%	\$ 62,627
Cost of Sales	\$ 623	0.0%	\$ 1,544	0.0%	\$ (921)	\$ 2,500	0.0%	\$ 6,193	0.0%	\$ (3,693)
Interest expense	\$ 80	0.0%	\$ 82	0.0%	\$ (2)	\$ 320	0.0%	\$ 320	0.0%	\$ 0
Depreciation	\$ 128,610	3.6%	\$ 139,089	3.8%	\$ (10,479)	\$ 514,440	3.7%	\$ 556,356	3.8%	\$ (41,916)
Transfer out-wages	\$ 17,826	0.5%	\$ 18,600	0.5%	\$ (774)	\$ 71,501	0.5%	\$ 74,400	0.5%	\$ (2,899)
Disposition of Fixed Assets	\$ -	0.0%	\$ -	0.0%	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -
Total Expenses	\$ 3,640,514	102.9%	\$ 3,520,967	95.9%	\$ 119,547	\$ 14,592,687	103.7%	\$ 14,524,045	99.9%	\$ 68,642
Net Excess (Deficit)	\$ (104,251)	-2.9%	\$ 151,986	4.1%	\$ 256,237	\$ (514,440)	-3.7%	\$ 17,915	0.1%	\$ 532,355

Notes:

Revenues
Hospital Revenue: Other Payers
Nursing Home Revenues: Private Pay
Nursing Home Revenues: Medicaid & Medicare

Is 6.0% greater than projection due to the transition to a new billing system, that sent some 2011 charges to 2012
Do not yet have information on the new system regarding breakout of days
Do not yet have information on the new system regarding breakout of days, as well as a cut in the T1g reimbursement rate.

The facilities' charge back is less than budgeted, but this is partially due to timing, an estimated adjustment was made in the annual forecast.
Wages down due to open positions, covered by agency staff, thus the overage in contract services

Expenses
Charge backs
Salaries

Brown County Human Services
Community Treatment Center Net Asset report

Enterprise Fund: Funds used to account for services provided on a total or partial cost recovery basis to parties outside the government.
Fund balance is defined by Governmental Accounting, Auditing, and Financial Reporting as the difference between assets and liabilities reported in a governmental fund

	Unrestricted	Invest in Capital	Total
Balance as of 1/1/2012	\$ 2,400,727	\$ 19,189,010	\$ 21,589,737
Forecast 2012 net surplus	\$ 17,915		\$ 17,915
			\$ -
			\$ -
			\$ -
*Projected Net Assets as of 12/31/12	\$ 2,418,642	\$ 19,189,010	\$ 21,607,652

*Note: Net Assets do not represent cash on hand as the CTC produces negative cash-flow
Cash is consumed by working capital requirements (i.e. Accounts Receivable and Inventory)

Brown County

EMR Project Cost analysis

Costs thru March 2012 - Preliminary

	<u>Acutal/Estimated Project</u>		<u>Actual</u>	
	<u>Cost</u>		<u>Spent thru Mar</u>	
Less: Expenses incurred				
2009 Actual	\$	216,349	\$	216,349
2010 Actual	\$	118,696	\$	118,696
2011 actual	\$	1,857,142	\$	911,128
2012 Estimated	\$	290,901	\$	48,919
Total		<u>2,483,088</u>		<u>1,295,092</u>

BROWN COUNTY COMMUNITY TREATMENT CENTER

NICOLET STATISTICS FOR APRIL 2012

		Year to Date 2012	Year to Date 2011
ADMISSIONS	April		
Voluntary - Mental Illness	6	11	26
Voluntary - Alcohol	3	11	26
Voluntary - AODA/Drug	0	1	2
Police Protective Custody - Alcohol	31	128	155
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	1	0
Emergency Commitment- Alcohol	0	0	1
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	61	274	343
Court Order Prelim. - Mental Illness	0	2	1
Court Order Prelim. - Alcohol	0	3	2
Court Order for Final Hearing	0	1	1
Commitment - Mental Illness	0	0	0
Return from Conditional Release	8	55	51
Court Order Prelim. - Drug	0	1	0
Other	0	0	4
TOTAL	109	488	612

ADMISSIONS BY UNITS			
Nicolet	109	488	612
TOTAL	109	488	612

ADMISSIONS BY COUNTY			
Brown	68	300	425
Door	2	16	12
Kewaunee	3	11	13
Oconto	8	29	35
Marinette	2	20	20
Shawano	7	21	21
Waupaca	3	8	6
Menominee	1	6	11
Outagamie	3	20	16
Manitowoc	9	44	42
Winnebago	0	1	0
Other	3	12	11
TOTAL	109	488	612

NEW ADMISSIONS			
Nicolet	36	165	214
TOTAL	36	165	214

READMIT WITHIN 30 DAYS			
Nicolet	22	102	123
TOTAL	22	102	123

		Year to Date 2012	Year to Date 2011
AVERAGE DAILY CENSUS	April		
Nicolet	13	17	19
TOTAL	13	17	19

INPATIENT SERVICE DAYS			
Nicolet	386	2002	2334
TOTAL	386	2002	2334

BED OCCUPANCY			
Nicolet (37 beds)	35%	45%	53%
TOTAL (37 Beds)	35%	45%	53%

DISCHARGES			
Nicolet	104	496	613
TOTAL	104	496	613

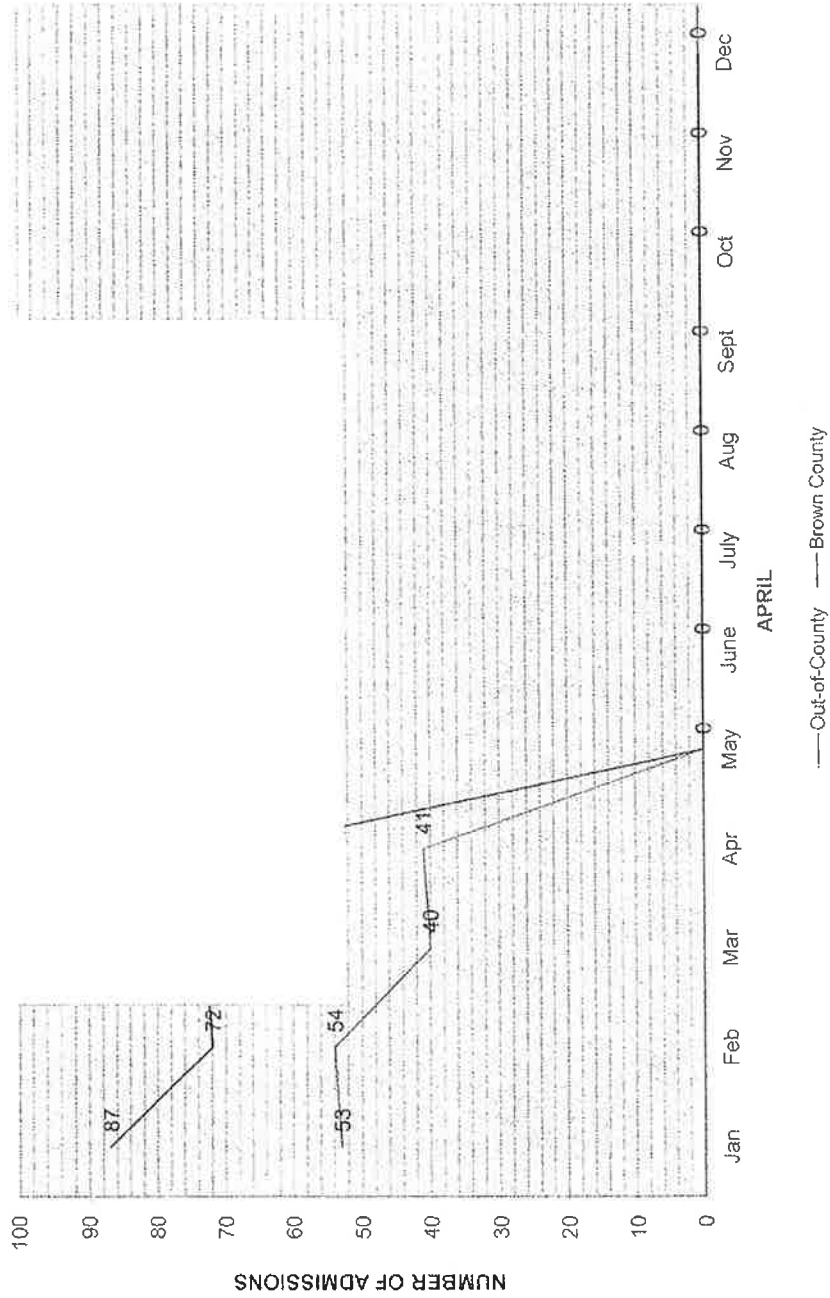
DISCHARGE DAYS			
Nicolet	349	2098	2557
TOTAL	349	2098	2557

AVERAGE LENGTH OF STAY			
Nicolet	3	4	4
TOTAL	3	4	4

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	3	4	4
Door	7	5	6
Kewaunee	4	7	4
Oconto	5	8	5
Marinette	4	5	4
Shawano	2	2	3
Waupaca	2	6	3
Menominee	0	2	4
Outagamie	4	2	4
Manitowoc	4	5	5
Winnebago	0	3	0
Other	1.5	2	3
TOTAL	3	4	4

In/Outs	Current	YTD	2011
	7	37	42

BROWN CO. VS. OUT-OF-COUNTY ADMISSIONS- APRIL, 2012 NICOLET PSYCHIATRIC CENTER



May 2, 2012

Brian Shoup
Director of Community Services
Brown County Human Services
111 N. Jefferson St
P O Box 22188
Green Bay WI 54305-2188

Dear Mr Shoup:

Thank you for agreeing to present this information to the Brown County Board of Supervisors.

I have attached an Excel spreadsheet that shows the daily census on the Adolescent Unit per addendum to the memorandum of understanding. Bellin Psychiatric Center did not transfer any involuntary adolescents to other institutions, nor were any admissions refused in the month of April.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Sharla Baenen, RN MSN
President of Bellin Psychiatric Center

6

BROWN COUNTY
ADOLESCENT CENSUS

	Apr-12	Sunday	Monday	Tuesday	Wed	Thurs	Friday	Sat
Day 1 - 7		1-Apr	2-Apr	3-Apr	4-Apr	5-Apr	6-Apr	7-Apr
Other		0	0	2	3	3	3	2
Brown County Voluntary		0	1	3	3	2	2	2
Brown County Involuntary		0	0	1	3	3	3	1
Total			Total	0 Total	6 Total	5 Total	5 Total	4 Total
Day 8 - 14		8-Apr	9-Apr	10-Apr	11-Apr	12-Apr	13-Apr	14-Apr
Other		5	7	7	11	12	14	10
Brown County Voluntary		1	1	0	0	0	1	1
Brown County Involuntary		1	1	1	1	2	3	4
Total		6 Total	8 Total	7 Total	11 Total	12 Total	15 Total	11 Total
Day 15 - 21		15-Apr	16-Apr	17-Apr	18-Apr	19-Apr	20-Apr	21-Apr
Other		10	13	11	12	12	11	10
Brown County Voluntary		1	1	1	0	0	0	1
Brown County Involuntary		4	6	6	4	4	3	0
Total		11 Total	14 Total	12 Total	12 Total	12 Total	11 Total	11 Total
Day 22 - 28		22-Apr	23-Apr	24-Apr	25-Apr	26-Apr	27-Apr	28-Apr
Other		11	12	11	13	11	12	8
Brown County Voluntary		2	4	4	6	3	3	3
Brown County Involuntary		0	1	2	2	4	5	4
Total		13 Total	16 Total	15 Total	19 Total	14 Total	15 Total	11 Total
Day 29 - 30		29-Apr	30-Apr					
Other		7	8					
Brown County Voluntary		3	4					
Brown County Involuntary		4	4					
Total		10 Total	12 Total					

TO: Human Service Committee Members

FROM: Jill Rowland
Contract & Provider Relations Manager

DATE: May 15, 2012

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
The Parenting Network	Parenting Classes	1/6/12	2/15/12
Thomas, Cassandra	Mileage	1/6/12	2/15/12
Bailey, Maria	Mileage	1/6/12	2/15/12
Stanley Steemer	Carpet Cleaning	1/6/12	2/15/12
Oshkosh Cab Company	Transportation	1/17/12	2/15/12
First Choice Property Care, LLC	Snow Removal	1/25/12	2/15/12
Down to Earth Nutrition and Massage, LLC	Supplements	2/22/12	4/18/12
Salm Plumbing Inc.	Repairs	3/6/12	4/18/12
Schommer, Kristina	Respite	3/19/12	4/18/12
Shefchik, Marcia	Respite	3/19/12	4/18/12
Advanced Multimedia Devices	Equipment	3/20/12	
Uhlig, Carrie	Translation Services	3/23/12	
Peter Piper Kiddie Nurseries	Daycare	4/2/12	
DNL Construction Inc.	Remodel	4/2/12	
Weighted Wearables, LLC	Adaptive Aid	4/13/12	
Then Language Express, Inc.	Supplies	4/24/12	
Monona Mediation & Counseling	Assessment	4/24/12	
Guarding your Angels Inc.	Daycare	5/10/12	

TO: Human Services Committee Members

FROM: Jill Rowland
Contract & Provider Relations Manager

DATE: May 15, 2012

REQUEST FOR NEW VENDOR CONTRACT				
VENDOR	SERVICES	CONTRACT AMOUNT	DATE REQUESTED	DATE APPROVED
Curo Care LLC	Adult Family Home	\$304,146	1/6/12	2/15/12
Mystic Meadows, LLC	Adult Family Home	\$68,918	1/6/12	2/15/12
Mystic Creek, LLC	Adult Family Home	\$73,318	1/6/12	2/15/12
Mystic Acres, LLC	Adult Family Home	\$70,192	1/6/12	2/15/12
Patient Pines Assisted Living	CBRF	\$150,000	2/6/12	4/18/12
Parent Team LLC	Parent Coaching	\$35,000	3/6/12	4/18/12
Klarkowski Adult Family Home	Adult Family Home	\$16,000	4/7/12	
Greenfield Rehabilitation	Rehab at CTC	\$25,000	5/8/12	

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Updated Contract Amount
AC MANAGEMENT	12/14/11	02/13/12	\$404,405				\$404,405
ADAMS AFH	Gary 12/12	1/6/12	\$98,448				\$98,448
ADULT CARE LIVING OF NE WI	12/21/11	1/9/12	\$160,111				\$160,111
ADRC	12/15/11	1/5/12	\$65,566				\$65,566
AMERICAN FOUNDATION OF COUNSELING SERVICES	2/29/12	3/12/12	\$254,230				\$254,230
ANDERSON RECEIVING HOME	12/14/11	12/28/11	\$28,281				\$28,281
ANGELS BY THE BAY DBA VISITING ANGELS	12/14/11	3/7/12	\$10,404				\$10,404
ANGELS ON ARCADIAN	to jill 2/8/12	2/13/12	\$1,211,198				\$1,211,198
ANNA'S HEALTHCARE (COUNTRY LIVING)	12/14/11	1/5/12	\$356,359				\$356,359
ANU FAMILY SERVICES, INC. (FORMERLY PATH)	2/29/12	3/12/12	\$187,728				\$187,728
APPLIED BEHAVIOR ANALYSTS LLC	12/15/11	1/11/12	\$141,089				\$141,089
ARNOLD RECEIVING HOME	12/14/11	12/28/11	\$56,234				\$56,234
ARTS AFH	12/12/11	12/28/11	\$29,124				\$29,124
ASPIRO INC	1/16/12	2/6/12	\$3,109,663				\$3,109,663
BELLIN PSYCHIATRIC CENTER	1/25/12	3/26/12	\$10,000				\$10,000
BERGER AFH	Gary 12/12	12/28/11	\$56,774	(\$4,856)	\$3,327		\$55,245
BETHESDA	1/19/12	1/30/12	\$12,022				\$12,022
BIRCH CREEK	1/9/12	1/23/12	\$186,500				\$186,500
BISHOPS COURT	12/14/11	1/5/12	\$715,702				\$715,702
BOLL ADULT CARE CONCEPTS	12/21/11	1/23/12	\$619,020				\$619,020
BOURASSA AFH	12/12/11	12/28/11	\$18,725				\$18,725
BORNEMANN NURSING HOME	12/14/11	12/28/11	\$56,304				\$56,304
BRAZEAU AFH	12/12/11	1/5/12	\$16,296				\$16,296
BROTLOC HEALTH CARE SYSTEMS	12/14/11	1/5/12	\$906,048				\$906,048
BRUNETTE AFH	12/12/11	1/30/12	\$54,972				\$54,972
BRUSS SUPPORTIVE COMMUNITY LIVING	12/14/11	12/28/11	\$270,686				\$270,686
BUSSE AFH	12/12/11	12/28/11	\$66,324				\$66,324
CAPELLE AFH	Gary 12/12	12/28/11	\$56,532				\$56,532
CARE FOR ALL AGES	12/14/11	12/28/11	\$137,899				\$137,899
CARRINGTON MANOR ASSISTED LIVING	1/12/12	1/23/12	\$26,628				\$26,628
CATHOLIC CHARITIES	12/15/11	1/5/12	\$171,606				\$171,606
CENTURY RIDGE OF GREEN BAY, INC.	2/2/12	2/8/12	\$450,024				\$450,024
CEREBRAL PALSY INC.	1/16/12	1/31/12	\$1,265,405				\$1,265,405
CHILDRENS SERVICE SOCIETY	2/29/12	3/19/12	\$78,226				\$78,226
CHRISTENSEN AFH	Gary 12/12	1/23/12	\$22,956				\$22,956
CLARITY CARE INC	12/14/11	2/8/12	\$1,856,942				\$1,856,942
CLEARVIEW BRAIN INJURY CENTER	5/10/12	5/11/12	\$75,000				\$75,000
COMFORT KEEPERS INC	12/14/11	1/19/12	\$650,000				\$650,000
COMPANION CARE INC	12/14/11	1/30/12	\$43,596				\$43,596
COMPASS DEVELOPMENT	12/21/11	1/5/12	\$1,345,620	\$0			\$1,345,620

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Updated Contract Amount
CONLEY AFH	12/15/11	1/5/12	\$35,636				\$35,636
CRESTWOOD HEALTHCARE	3/14/12	4/2/12	\$31,070				\$31,070
CURO CARE LLC	1/11/12	1/11/12	\$400,000	\$10,000			\$410,000
DARNELL RECEIVING HOME	1/25/12	2/8/12	\$25,924				\$25,924
DEATHERAGE-VELEKE AFH	12/12/11	1/23/12	\$14,662				\$14,662
DEBAERE AFH	Gary 12/12	1/5/12	\$67,980				\$67,980
DEER PATH ESTATES, INC.	2/8/12	2/20/12	\$146,539				\$146,539
DORN AFH	Gary 12/12	1/16/12	\$22,008				\$22,008
DUNGARVIN WISCONSIN LLC	12/21/11	1/23/12	\$689,120				\$689,120
DYNAMIC FAMILY SOLUTIONS	12/15/11	2/15/12	\$48,060				\$48,060
EAST SHORE INDUSTRIES	12/15/11	12/28/11	\$64,675				\$64,675
ELSNER AFH	5/3/12	5/14/12	\$13,821				\$13,821
ENCOMPASS CHILD CARE	12/15/11	12/28/11	\$124,250				\$124,250
ENGBERG AFH	12/12/11	1/9/12	\$39,216				\$39,216
ETHAN HOUSE	2/29/12	3/13/12	\$212,134				\$212,134
FAMILY SERVICE OF NORTHEAST WI, INC.	1/11/12	1/19/12	\$1,927,218	\$0			\$1,927,218
FAMILY TRAINING PROGRAM	12/15/11	12/28/11	\$304,238				\$304,238
FENLON AFH	12/12/11	12/28/11	\$19,992	\$17,085			\$37,077
G & LOCHS INC.	12/14/11	1/5/12	\$1,682,237	\$0			\$1,682,237
GAUGER AFH	Gary 12/12	12/28/11	\$32,148				\$32,148
GERI CARE CABIN LLC	1/16/12	1/23/12	\$36,826				\$36,826
GJT LLC	Gary 12/15	12/28/11	\$15,000				\$15,000
GOLDEN HOUSE	12/15/11	12/28/01	\$63,086				\$63,086
GOLTZ E. AFH	Gary 12/12	1/7/12	\$21,924				\$21,924
GOLTZ J. AFH	Gary 12/12	12/28/11	\$61,387				\$61,387
GONZALEZ AFH	12/12/11	1/5/12	\$76,724				\$76,724
GOODWILL INDUSTRIES	12/15/11	12/28/11	\$75,000				\$75,000
GOODWILL INDUSTRIES DBA BEYOND BOUND(AUTISM)	12/15/11	12/28/11	\$191,232				\$191,232
GRACYALNY, SUE	12/15/11	1/12/12	\$70,000				\$70,000
GREEN BAY TRANSIT COMMISSION	o jill 2/16/12	3/5/12	\$150,000				\$150,000
GREENFIELD REHABILITATION AGENCY INC			\$25,000				\$25,000
GRONSETH AFH	12/12/11	12/28/11	\$43,848				\$43,848
HARMONY LIVING CENTERS LLC	12/22/11	1/6/12	\$129,094				\$129,094
HEAD AFH	12/12/11	1/5/12	\$45,158				\$45,158
HELPING HANDS CAREGIVERS	12/20/11	12/28/11	\$236,628				\$236,628
HIETPAS AFH	Gary 12/12	1/5/12	\$19,186				\$19,186
HOEFT AFH	Gary 12/12	1/6/12	\$38,601				\$38,601
HOFF AFH	12/12/11	1/9/12	\$62,886				\$62,886
HOME INSTEAD SENIOR CARE	12/20/11	2/2/12	\$461,052				\$461,052
HOMES FOR INDEPENDENT LIVING	1/17/12	2/6/12	\$5,019,498				\$5,019,498

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Updated Contract Amount
IMPROVED LIVING SERVICES	12/21/11	12/28/11	\$754,268				\$754,268
INFINITY CARE INC	12/22/11	1/5/12	\$305,513				\$305,513
INNOVATIVE COUNSELING(AUTISM)	12/20/11	2/22/12	\$21,682				\$21,682
INNOVATIVE SERVICES	1/10/12	1/19/12	\$12,446,960	\$0	\$0	\$0	\$12,446,960
INTEGRATED COMMUNITY SERVICES(Oct-Sept contract)	11/11/11	11/4/11	\$284,336				\$284,336
INTERIM HEALTHCARE STAFFING	12/20/11	2/23/12	\$38,335				\$38,335
J & DEE INC.	2/2/12	2/15/12	\$1,400,266				\$1,400,266
KAKUK AFH	Gary 12/12/11	1/5/12	\$31,452				\$31,452
KALISHEK AFH	12/15/11	1/5/12	\$48,451				\$48,451
KCC FISCAL AGENT SERVICES	1/16/12	2/15/12	\$4,822,562	\$0			\$4,822,562
KCC SERVICES INC	1/16/12	2/15/12	\$5,000				\$5,000
KINDRED HEARTS	12/21/11	1/6/12	\$682,392				\$682,392
KLARKOWSKI AFH	o jill 4/12/12	5/2/12	\$16,000				\$16,000
KLECZKA-VOGEL AFH	Gary 12/12/11	1/23/12	\$77,376				\$77,376
KLEIN, DR. (AUTISM)	12/19/11	12/28/11	\$220,591				\$220,591
KUSKE AFH	12/12/11	12/28/11	\$25,692				\$25,692
LAMERS BUS LINES, INC.	12/19/11	1/9/12	\$610,402				\$610,402
LAURENT AFH	12/12/11	1/5/12	\$76,752				\$76,752
LEVY AFH	12/12/11	12/28/11	\$17,976				\$17,976
LISKA, JOANN	12/19/11	1/9/12	\$5,000				\$5,000
LUTHERAN SOCIAL SERVICES	12/21/11	4/18/12	\$1,058,225				\$1,058,225
LUTHERAN SOCIAL SERVICES-HOMME	2/29/12	4/16/12	\$125,000				\$125,000
LYONS, KATHLEEN	2/8/12	3/28/12	\$136,068				\$136,068
MACHT VILLAGE PROGRAMS INC	2/1/12	2/6/12	\$837,019				\$837,019
MALINSKI AFH	Gary 12/12/11	12/28/11	\$54,466	\$11,286			\$65,752
MALONE AFH	12/12/11	12/28/11	\$25,536				\$25,536
MARLA VIST MANOR ASSISTED LIVING	1/12/12	1/23/12	\$190,909				\$190,909
MCCORMICK MEMORIAL HOME	1/11/12	1/30/12	\$118,466				\$118,466
MELOHN AFH	12/12/11	1/26/12	\$38,472				\$38,472
MILQUETTE AFH	12/12/11	12/28/11	\$21,528				\$21,528
MOMMAERTS RECEIVING HOME	12/14/11	12/28/11	\$28,281				\$28,281
MOORE AFH	12/12/11	1/5/12	\$41,227				\$41,227
MYSTIC ACRES LLC	2/1/12	2/8/12	\$70,192				\$70,192
MYSTIC CREEK LLC	2/1/12	2/8/12	\$73,318				\$73,318
MYSTIC MEADOWS LLC	2/1/12	2/8/12	\$68,918				\$68,918
NEMETZ AFH	12/12/11	12/28/11	\$69,682				\$69,682
NEW COMMUNITY SHELTER*	12/21/11	1/13/12	\$40,000				\$40,000
NEW CURATIVE REHABILITATION	1/16/12	1/23/12	\$1,211,772	\$0			\$1,211,772
NEW VIEW INDUSTRIES	1/18/12	1/30/12	\$33,166				\$33,166
NEW VISIONS TREATMENT HOMES OF WI, INC	2/29/12	5/2/12	\$66,600				\$66,600

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Updated Contract Amount
O'CONNOR AFH	12/12/11	1/5/12	\$59,916	(\$13,021)			\$46,895
OPTIONS LAB INC	12/19/11	1/5/12	\$5,000				\$5,000
OPTIONS TREATMENT	12/22/11	12/28/11	\$313,790				\$313,790
ORLICH AFH	Gary 12/12/11	1/30/12	\$94,846				\$94,846
OSTAPYUK AFH	12/12/11	1/17/12	\$45,050				\$45,050
PANTZLAFF AFH	12/12/11	2/1/12	\$71,808				\$71,808
PARAGON INDUSTRIES	2/15/12	3/21/12	\$844,531				\$844,531
PARENT TEAM	3/12/12	3/19/12	\$35,000				\$35,000
PARENTEAU AFH	12/12/11	1/5/12	\$41,964				\$41,964
PARKER AFH	2/22/12	3/12/12	\$19,158				\$19,158
PARMENTIER AFH	Gary 12/12/11	1/5/12	\$58,208	\$21,209			\$79,417
PATIENT PINES	to jill 2/2/12	2/6/12	\$150,000				\$150,000
PIANTEK RECEIVING HOME	12/14/11	12/28/11	\$2,357				\$2,357
PNUMA HEALTH CARE	2/8/12	2/22/12	\$243,533	\$0			\$243,533
PRODUCTIVE LIVING SYSTEMS	1/11/12	2/22/12	\$644,181				\$644,181
RAVENWOOD BEHAVIORAL HEALTH	3/8/12	4/11/12	\$25,428				\$25,428
REBEKAH HAVEN	1/16/12	1/23/12	\$86,755				\$86,755
REHAB RESOURCES	12/22/11	1/25/12	\$125,886				\$125,886
REM-WISCONSIN II, INC.	12/22/11	1/3/12	\$1,691,553				\$1,691,553
RESCARE WISCONSIN INC	12/20/11	1/31/12	\$24,909				\$24,909
ROFFERS AFH	12/15/11	1/5/12	\$23,352				\$23,352
SAMARITAN COUNSELING CENTER	2/29/12	3/8/12	\$57,168				\$57,168
SCHAUMBERG, LAURIE	12/19/11	1/18/12	\$280,058				\$280,058
SCHULTZ AFH	Gary 12/12/11	12/28/11	\$103,740				\$103,740
SELTZER AFH	Gary 12/12/11	12/28/11	\$13,843				\$13,843
SKORCZEWSKI AFH	12/12/11	1/9/12	\$18,660				\$18,660
SLAGHT AFH	12/12/11	1/11/12	\$67,990	\$1,600			\$69,590
SMET AFH	12/12/11	1/5/12	\$52,241				\$52,241
SOUTHERN HOME CARE	12/20/11	1/31/12	\$28,762				\$28,762
ST. VINCENT	2/2/12	2/15/12	\$265,215				\$265,215
STARR/DINGER AFH	12/12/11	1/30/12	\$23,700				\$23,700
TALBOT AFH	12/14/11	1/30/12	\$23,824				\$23,824
TANZI AFH	12/12/11	1/13/12	\$84,322				\$84,322
TIPLER AFH	12/12/11	12/28/11	\$61,080				\$61,080
TREMPEALEAU CO HEALTH CARE	1/23/12	1/30/12	\$280,058				\$280,058
TRUDELL AFH	12/12/11	1/10/12	\$16,272				\$16,272
VALLEY PACKAGING INC.	1/19/12	1/26/12	\$12,235				\$12,235
VERBONCOUER AFH	12/12/11	1/5/12	\$55,205	\$7,891	\$4,500		\$67,596
VILLA HOPE	2/9/12	2/22/12	\$1,414,110				\$1,414,110
WARREN, JOHN MD	1/18/12	1/23/12	\$131,000				\$131,000

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Updated Contract Amount
WAUSAUKEE ENTERPRISES	1/18/12	1/30/12	\$22,678				\$22,678
WEBER RECEIVING HOME	12/14/11	12/28/11	\$28,281				\$28,281
WEYENBERG AFH	12/12/11	12/28/11	\$44,676				\$44,676
WILLOWCREEK AFH	12/21/11	1/31/12	\$404,568				\$404,568
WISCONSIN EARLY AUTISM PROJECT	12/19/11	1/9/12	\$401,050				\$401,050
YU AFH	12/12/11	1/9/12	\$16,666				\$16,666
ZAMBON AFH	Gary 12/12	1/9/12	\$20,592				\$20,592
ZIELKE, JON AFH	12/12/11	1/18/12	\$32,802				\$32,802
ZIESMER AFH	12/12/11	1/5/12	\$77,439	\$0			\$77,439
TOTAL			\$62,871,016	\$51,194	\$7,827	\$0	\$62,930,037
2012 Contracts Sent: 169							
2012 Contracts Returned: 168							